Children's Matching Game SignUp Genius Instructions

1. To access the SignUp Genius website, either...

Go to the MELD Lab's Website <u>https://website.education.wisc.edu/pmatthews/</u> "Get Involved" Tab \rightarrow "Children's Matching Game" information \rightarrow "Sign up <u>here</u>"

OR

Type this TinyURL web address into your browser: <u>http://tinyurl.com/z45q6ag</u>

- Either option will direct you to the "MELD Children's Matching Game" SignUp Genius site, where you
 will be able to sign up for a timeslot to bring your child into our lab (located at 1025 W. Johnson Street,
 Educational Sciences Building). This website is secure, and only accessible by members of our research
 team.
- 3. This study consists of two 1-hour timeslots that occur on separate days. When signing up, please select two timeslots on different days.
 - Pick a day that works best with you and your child's schedule by clicking on the "Sign Up" button on the day that you choose.
 - b. Check the box of an available timeslot.

Time (CDT)	Available Slot	
2:45pm-3:45pm	Children's Matching Game (1) Sign Up	
4:00pm-5:00pm	Children's Matching Game (1) Sign Up	

Tue 1 Children's Matching Game (2:45pm-3:45pm) Children's Matching Game (4:00pm-5:00pm) Sign Up

c. Click "Select Other Days" to choose a second day to come into the lab.

atching Game (1) Sign Up 🐻
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d. Follow steps a-b. to select a second timeslot. The two timeslots do not have to be during the same week.

e. Click "Submit and Sign Up" at the bottom of the page to enter your name and contact information.



4. The following form will appear. In the first row, type "Day 1" and in the second row, type "Day 2."

Available Slot	Date (mm/dd/yyyy - CDT)	Day 1 / Day 2?	Quantity
Children's Matching Game	Tue., 05/01/2018 2:45pm - 3:45pm		1
Children's Matching Game	Thu., 05/03/2018 4:00pm - 5:00pm		1
Available Slot	Date (mm/dd/yyyy - CDT)	Day 1 / Day 2?	Quantity
Available Slot Children's Matching Game	Date (mm/dd/yyyy - CDT) Tue., 05/01/2018 2:45pm - 3:45pm	Day 1 / Day 2? Day 1	Quantity 1

- 5. In the next fields, type in your name and e-mail address.
 - a. You may choose to create a SignUp Genius account through Facebook or as a separate account.
- 6. Enter your phone number and select the grade that your child is in from the dropdown box.

Phone	Mobile	4
What grade did your child co	omplete in June 2018?	



7. When all fields are completed, click "SIGN UP NOW!" at the bottom of the page to confirm your appointment. You will receive an e-mail from us with instructions on what to do when you arrive at our lab as well as other information. SignUp Genius will send you an e-mail reminder a few days before your appointments.



If at any point, you experience trouble with signing up, please contact our lab via e-mail (meld_lab@education.wisc.edu) or phone (608-262-3694).